



# Event Favors

by Freelance Associates, Inc.

## Order Form

**Freelance Associates, Inc.**  
 P.O. Box 2321, Wilkes-Barre PA 18703  
 P: (570) 824-1528 F: (570) 824-9150  
 Email SharonNaples@freelance-associates.com

I authorize Freelance Associates, Inc. to charge my credit card for this purchase.

This form is to be completed in full and signed before credit card can be used. Missing or incomplete information will delay the fulfillment of your order.

<b>Name</b>	
-------------	--

Daytime PHONE NUMBER ( )

Shipping Address				Billing Address (address on credit card)			
Street				Street			
City				City			
State		ZIP		State		ZIP	

**DATE NEEDED:**

EVENT DATE: Fax or email address for order confirmation:

<b>Credit Card Information</b>			
<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover			
Credit Card #			
Exp. Date		Signature	

Item #	Description	Color	Qty	Price	Total

PLEASE USE THIS AREA TO NOTE ANY PERSONALIZATION .	<b>Subtotal</b>	
	PA Add 6% Sales Tax	
	<b>Total</b>	
	<b>Shipping*</b>	

Other Special Instructions:
-----------------------------

\* Because not all items have the same weight, we will confirm the shipping amount once we know the item and quantity of your order. All items are shipped via UPS ground. Average arrival is within 5 to 7 days of order confirmation. PLEASE NOTE THAT PERSONALIZED ITEMS REQUIRE ADDITIONAL TIME.

**If you have any questions please call 570-824-1528 or email SharonNaples @ freelance-associates.com**